



Grievance Redressal Form – Students

1. Student Details

- **Full Name:** _____
 - **Student ID:** _____
 - **Batch / Course:** _____
 - **Contact Number:** _____
 - **Email ID:** _____
 - **Base Location (Mysore / Kurnool / Others):** _____
-
-

2. Grievance Details

- **Date of Submission:** ____ / ____ / ____
- **Category of Grievance:** (Tick applicable)
 - Training (Flying / Simulator)
 - Ground School
 - Instructor Related
 - Safety Concern
 - Hostel / Accommodation
 - Administration / Fees
 - Infrastructure
 - Others: _____
- **Subject of Grievance:** _____
- **Detailed Description of Grievance:**



3. Supporting Information (if any)

- Documents Attached: Yes No
- If Yes, specify: _____

4. Preferred Resolution / Expectation

5. Declaration

I hereby declare that the information provided above is true to the best of my knowledge. I understand that the academy will review and address the grievance as per the applicable policies.

- **Student Signature:** _____
- **Date:** ____ / ____ / ____

6. Office Use Only

- **Grievance ID:** _____
- **Received By:** _____
- **Date of Receipt:** ____ / ____ / ____
- **Assigned To:** _____
- **Action Taken / Remarks:**

- **Resolution Status:**
 - Resolved
 - In Progress
 - Escalated
- **Date of Closure:** ____ / ____ / ____
- **Authorized Signatory:** _____



Note:

- Students are encouraged to submit grievances promptly.
- All grievances will be handled confidentially.
- Resolution timelines may vary based on the nature of the issue.
- After filling the details students are requested to send the Signed copy to grievance@orientflights.com